



PRIVACY POLICY

This is Suzanne Haughey Therapies privacy policy, We are located at Room 4, Cockenzie Business Centre, Edinburgh Road, Cockenzie, Port Seton EH32 0HL and you can email us at purdiesuzanne1@hotmail.com. This privacy policy explains how we use any personal information I collect about you and why we collect it.

What Information Do We Need?

We need your contact details, your:

- Name,
- phone number,
- address,
- postcode
- email address.

We will also need information about:

- your age
- And health
- Photos

in order for a treatment to go ahead.

Why Do We Need It, How Will We Use It and How Long Will We Retain It?

We need all the details above in order to ensure that it is safe for us to provide the treatments you may ask for and also for insurance purposes. Photos are to analyse how your procedure/home treatment is affecting your skin

We will store your information for 7 years after the date of your treatment, or for 7 years after you have reached the age of 18 if you are/were under 18 when your treatment took place.

Our lawful basis for processing this personal information is 'contract', this means that We have a legal reason to ask you for your data because we need it for contractual reasons. You do not have to share your personal data with us, but if you do not we cannot offer you a treatment with Suzanne Haughey Therapies. You must fulfil your side of the contract (share your personal information) in order for us to fulfil ours (carry out treatment).

Marketing

We would also like to send you information about the products and services we offer using the information you have shared with us, but you do not have to agree to this for treatment to go ahead.

If you agree to being contacted for marketing purposes using the following methods please tick the relevant boxes to give your consent.

You may withdraw this consent at any time by emailing us at purdiesuzanne1@hotmail.com or calling us on 007725 323 176.

Post Email Phone SMS Automated Phone Call

Will We Share Your Information?

We will not share your information with anyone outside of Suzanne Haughey Therapies.

Who Can I Complain To If I Feel You Are Not Handling My Data Correctly?

Please contact us if you have any questions about this privacy policy or the information we hold on you, you can do this by email (purdiesuzanne1@hotmail.com) or post (Room 4, Cockenzie Business Centre, Edinburgh Road, Cockenzie, Port seton. EH32 0HL).

If you believe we are not handling your data correctly you have a right to make a complaint, this should be sent to us using the above contact details. If you are unhappy with our response you should then contact the ICO (independent commissioner's office) by contacting them or using the following web page <https://ico.org.uk/concerns/> .

Client signature:

Date: